

**Meeting:** Council  
**Date:** Wednesday 16 November 2016  
**Subject:** Attendance management - revised/updated policy  
**Report of:** Councillor Troy Tester on behalf of the Cabinet

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The Council is asked to consider the minute and resolution of the Cabinet meeting held on 14 September 2016 as set out below.

Further copies of the report to Cabinet are available on request – please see end of this report. A copy may be seen on the Council’s website by following the link below:

<http://democracy.eastbourne.gov.uk/ieDocHome.aspx?bcr=1>

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**The Council is asked to approve the revised attendance management policy for employees of Eastbourne Borough Council.**

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**Minute extract  
Cabinet 14 September 2016**

**\*24. Attendance management - revised/updated policy**

24.1 Councillor Freebody addressed the cabinet and queried wording in the policy at paragraphs 19 (stress and mental health issues) and 20 (alcohol and drugs) suggesting strengthened wording at paragraph 20.1 in respect of support to staff.

24.2 Cabinet considered the report of the assistant director of human resources and organisational development. This review of the attendance management policy was part of a process of reviewing and updating employment policies as part of the joint transformation programme for joint delivery of services with Lewes District Council. A copy of the policy was appended to the report. The council’s joint staff committee had approved this policy and supported its implementation at a meeting in July 2016.

**\*24.3 Resolved:** That full council be recommended to approve the revised attendance management policy for employees of Eastbourne Borough Council.

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For a copy of the report please contact Local Democracy at 1 Grove Road, Eastbourne, BN21 4TW. Tel. (01323) 415022 or 415021.  
E-mail: [localdemocracy@eastbourne.gov.uk](mailto:localdemocracy@eastbourne.gov.uk)

For further information please contact:

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